الجمهوريــــــــــة الجزائريــــــــــــة الديمقراطيــــــة الشعبيــــــــة

وزارة التـــــــــربية الوطنيـــــــــــــة

مديرية التربية لولايـــة ............

**مفتشية التعليم الابتدائي :......................**

**المدرسة الابتدائية : ........................**

**المستوى :..............**

**دفتر الإعداد اليومي**

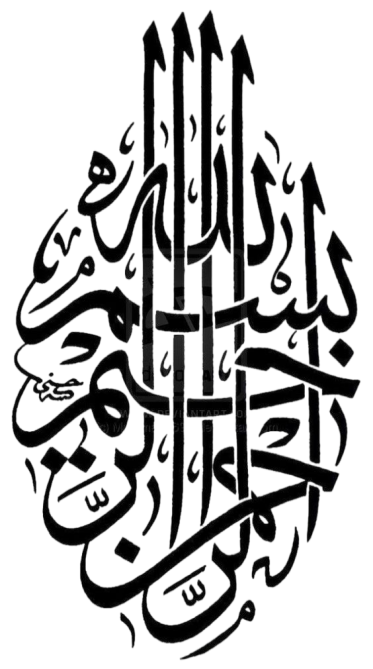
الأستاذ : .....................

****

**السنة الدراسية :**

**2025 – 2026**

****





****

**بطاقة الحالة الشخصية والمهنية**

**الحـــالة الشخصيــــة:**

**الاسم:** ......................................... **اللقب:** .............................................. **تاريخ الميلاد:** ...................................................

**مكان الميلاد:** .............................................................................. **الولاية:** ..........................................................................

**الحالة العائلية:** ................................. **عدد الأولاد:** .............................. **مهنة الزوج (ة):** ........................................ **العنوان الشخصي:** .........................................................................................................

**الهاتف:** ....................................................................................

**الحــــالة المهنيــــــة:**

**الإطار:** ............................................................................. **- لغة التدريس:** .....................................................................................

**تاريخ أول يوم في التعليم:** ...................................................... **تاريخ التعيين في المدرسة:** .................................................

**المؤهــلات العلميـــة والمهنيـــة:**

1. ................................................................................................. **3-** ..................................................................................................
2. ................................................................................................. **4-** ..................................................................................................

**التفتيـــــــش:**

**تاريخ آخر تفتيش:** ..................................................................... **نوع الزيارة:** ..............................................................................

**النقطة التربويــــة:** ......................................................... **من طرف السيد المفتش:** ................................................................  
 **بمدرسة:** ............................................................................ **مقاطعة** ............................................... **ولاية:** ..................................

**الترقيـــــة:**

** الدرجة الحالية:** ........................................................... **تاريخ سريانها:** ........................................................................................

**القسم المسند في السنة المنصرمة:** ..............................................................................................................................................

**القسم المسند في هذه السنة:** .........................................................................................................................................................

****

**التوزيـع الزمـني الأسبـوعي**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **التوقيت** | | | **الأحــد** | **الاثنين** | **الثلاثاء** | **الأربعاء** | **الخميس** |
| **من** | | **إلى** |
| **الفتـــــــــــــــــــــــــــــرة الصبــــــــــــــــــــــــــــــاحية** | | | | | | | |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
| **الفتـــــــــــــــــــــــــــــرة المســـــــــــــــــــــــــائية** | | | | | | | |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |
|  |  | |  |  |  |  |  |

**مصادق عليه بتاريخ** ............................................................................................

****

**العطــــــــل المدرسيـــــــــــــــة**

**القرار الوزاري رقم:** ........................................................................................... **بتاريخ:** ..............................................................

للسنة الدراسية ...........20 /........... 20

**استراحــة الخريــف: من** ......................................................................... **إلى** ...........................................................................

**استراحــة الشتـــاء:من** .......................................................................... **إلى** ...........................................................................

**استــراحة الربيـــع:من** ......................................................................... **إلى** .............................................................................

**المناسبــات الدينيـة والوطنيــة**

|  |  |  |
| --- | --- | --- |
| **رقم** | **المناسبــة** | **التـاريــــخ** |
| **01** |  |  |
| **02** |  |  |
| **03** |  |  |
| **04** |  |  |
| **05** |  |  |
| **06** |  |  |
| **07** |  |  |
| **08** |  |  |
| **09** |  |  |
| **10** |  |  |



**رزنامة الندوات والأيام الدراسية والتربصات**

**الندوات التربوية:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **رقم الترتيب** | **التاريــخ** | **الدرس التطبيقي** | **الأستاذ(ة) المطبّق(ة)** | **المستوى (القسم)** | **موضوع النّدوة** |
| **01** |  |  |  |  |  |
| **02** |  |  |  |  |  |
| **03** |  |  |  |  |  |
| **04** |  |  |  |  |  |
| **05** |  |  |  |  |  |
| **06** |  |  |  |  |  |
| **07** |  |  |  |  |  |
| **08** |  |  |  |  |  |
| **09** |  |  |  |  |  |
| **10** |  |  |  |  |  |

**الأيام الدراسية:**

|  |  |  |  |
| --- | --- | --- | --- |
| **رقم الترتيب** | **التاريـــــخ** | **المكــــان** | **موضوع اليوم الدّراسي** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
| **04** |  |  |  |
| **05** |  |  |  |
| **06** |  |  |  |
| **07** |  |  |  |
| **08** |  |  |  |
| **09** |  |  |  |
| **10** |  |  |  |

**التربّصات:**

|  |  |  |  |
| --- | --- | --- | --- |
| **رقم الترتيب** | **التاريـــــخ** | **المكــــان** | **نوع التربّـــــــص** |
| **01** |  |  |  |
| **02** |  |  |  |
| **03** |  |  |  |
| **04** |  |  |  |
| **05** |  |  |  |
| **06** |  |  |  |
| **07** |  |  |  |
| **08** |  |  | **C:\Users\Mon\Downloads\2bb626fcbd212040dad960a5e280fad2.png** |

**الميدان :** ...................................  **المستوى** : ...........................

**الأستاذ** :....................................

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **الاسم و اللقب** | **المستوى** | **المستوى الأول (من 01-03نقاط)** | **المستوى الثاني (من 04-06نقاط)** | **المستوى الثالث (من 07-10قاط)** |
| **الخصائص**  **المميزة** | **يرفض القيام بالتنفيذ** | **يتردد عند القيام بالتنفيذ** | **ينفد بشكل جيد** |
| **يقوم بالتنفيذ العشوائي** | **يحاول تطبيق التوجيهات عند التنفيذ** | **يطبق كل متطلبات العملية** |
|  |  | **لا يبذل أي مجهود عند التنفيذ** | **يبذل جهدا عند التنفيذ** | **يضيف صيغة جمالية عند التنفيذ** |
|  |  |  |  | **C:\Users\Mon\Downloads\2bb626fcbd212040dad960a5e280fad2.png** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**المؤسسة :** ................................  **السنة الدراسية : :2025-2026**

**تقويم كفاءة ختامية**

**الميدان :** ...................................  **المستوى** : .......................

**الكفاءة الختامية**  :......................................................................... المجال (الفصل) : ..................

**المعايير : 1 -**....................................................... **2 -** .......................................................

**3 -**.......................................................4 **-** .......................................................

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **الرقم** | **الاسم و اللقب** | | **المعيار 1** | | | | **المعيار 2** | | | | **المعيار 3** | | | | **المعيار 4** | | | | **تملك الكفاءة الختامية** | | | | **الملاحظة**  **التقديرية** |
| **أ** | **ب** | **ج** | **د** | **أ** | **ب** | **ج** | **د** | **أ** | **ب** | **ج** | **د** | **أ** | **ب** | **ج** | **د** | **أ** | **ب** | **ج** | **د** |
| **01** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **02** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **03** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **04** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **05** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **06** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **07** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **08** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **09** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **11** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **12** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **14** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **15** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **16** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **17** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **18** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **19** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **20** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **21** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **22** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **23** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **24** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **25** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **26** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **27** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **28** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **29** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **30** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **31** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **32** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **33** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **34** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **35** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **36** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **37** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **38** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **39** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **40** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **C:\Users\Mon\Downloads\2bb626fcbd212040dad960a5e280fad2.png** |  |  |  |  |  |  |

**قائمة المتابعة لتلاميذ قسم :** ..................

**ابتدائية :** ................................  **السنة الدراسية : :2025-2026**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **الاسم و اللقب** | **سبتمبر** | | **أكتوبر** | | | | **نوفمبر** | | | | **ديسمبر** | | | | **جانفي** | | | | **فيفري** | | | | **مارس** | | | | **أفريل** | | | | **ماي** | | | **ملاحظة** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

****...........................  **السنة الدراسية : :2025-2026**

**الميدان :** ...................................  **المستوى** : ...........................

**الأستاذ** :....................................

**هيكلة الفوج**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **القسم** |  | **عدد التلاميذ** |  | **عدد الذكور** |  | **عدد الإناث** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **الرقم** | **الاسم و اللقب** |  | **الرقم** | **الاسم و اللقب** |
| **01** |  |  | **01** |  |
| **02** |  |  | **02** |  |
| **03** |  |  | **03** |  |
| **04** |  |  | **04** |  |
| **05** |  |  | **05** |  |
| **06** |  |  | **06** |  |
| **07** |  |  | **07** |  |
| **08** |  |  | **08** |  |
| **09** |  |  | **09** |  |
| **10** |  |  | **10** |  |
| **11** |  |  | **11** |  |
| **12** |  |  | **12** |  |
| **13** |  |  | **13** | **C:\Users\Mon\Downloads\2bb626fcbd212040dad960a5e280fad2.png** |
| **14** |  |  | **14** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **الرقم** | **الاسم و اللقب** |  | **الرقم** | **الاسم و اللقب** |
| **01** |  |  | **01** |  |
| **02** |  |  | **02** |  |
| **03** |  |  | **03** |  |
| **04** |  |  | **04** |  |
| **05** |  |  | **05** |  |
| **06** |  |  | **06** |  |
| **07** |  |  | **07** |  |
| **08** |  |  | **08** |  |
| **09** |  |  | **09** |  |
| **10** |  |  | **10** |  |
| **11** |  |  | **11** |  |
| **12** |  |  | **12** |  |
| **13** |  |  | **13** |  |
| **14** |  |  | **14** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **عدد التلاميذ المعفيين** |  | **عدد الذكور المعفيين** |  | **عدد الإناث المعفيين** |  |

****